

Risk Assessment Policy

The health and safety of the children, their families and our staff team is paramount in the nurseries planning and operations and to do this, wherever possible a risk assessment has been carried out to ensure that we have assessed the building, our resources and planned activities to ensure that the health and safety of all those in our care has been considered and planned for.

The responsible person i.e. the person in charge, checks all areas at the beginning and end of the day. The staff team, responsible for the specific area is responsible for ensuring that any risks occur throughout the day are dealt with appropriately, for example spillages, trip hazards etc.

These risk assessments are continuous and recorded daily to ensure that consistent checks are being carried out on the condition of equipment, resources, furniture and that adequate supervision of children and others within the nursery to keep everyone as safe as possible. Any risks identified are recorded and rectified immediately. A monthly review of these daily risk assessments are then completed to ensure that everything is followed through. It is the responsibility of the person in charge to ensure these are consistently completed and kept up to date.

Should any persons involved with the nursery on nursery business have an accident resulting in an injury an accident form will be recorded and the risk assessment which covers the injury/accident will be assessed to ensure that the correct safety measures were in place.

Should a risk assessment for the injury/accident does not exist than one will be carried out to try using the accident form and communicated to the whole staff team to limit the risk occurring again.

All risk assessments are formally documented and checked daily to ensure the control methods in place to limit these risks are still relevant and enforced.

The risk assessments which are used within the nursery are all working documents which are edited along with the natural changes, such as maintenance work, that take place in the nursery.

All risk assessments are regularly reviewed on a 6 monthly basis or more regular if needed.

We do try to ensure children are encouraged to take calculated risks in order to challenge their thinking and physical development; however these risks will always be supervised and the risks involved will be considered beforehand to minimise the chances of injury (see the **Care, Learning and Play policy**)

It is the responsibility of all staff members to report any hazards or risks within the nursery environment and report it the person in charge after ensuring no children are at risk of harm.